

Request Form for Disclosure, Etc.

To: Personal Information Protection Consultation Desk of
Nippon Sanso Holdings Corporation

Date of preparation: _____
(month) (day) (year)

I hereby request disclosure, etc. of retained personal information as follows.

Content of request (Check-mark appropriate item)	<input type="checkbox"/> Notice of purpose of use <input type="checkbox"/> Disclosure <input type="checkbox"/> Correction <input type="checkbox"/> Addition <input type="checkbox"/> Deletion <input type="checkbox"/> Suspension of use <input type="checkbox"/> Erasure <input type="checkbox"/> Suspension of provision to third parties <input type="checkbox"/> Disclosure of records of third party provision of personal data	
Requester	<input type="checkbox"/> Data subject <input type="checkbox"/> Agent (Check-mark appropriate item)	
Matters concerning the data subject (Complete even if request is made by an agent)	<small>In katakana characters</small>	
	Name (printed)	
	Address (with postal code)	
	Birthdate	(month) (day) (year)
	Telephone No.	
	Email address	
Identity confirmation document (Check-mark appropriate item) (An identity confirmation document is required even if request is made by an agent)	<input type="checkbox"/> Copy of driver's license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Copy of health insurance card <input type="checkbox"/> Copy of My Number card (<u>front side only</u>) <input type="checkbox"/> Copy of alien registration certificate <input type="checkbox"/> Copy of residence card <input type="checkbox"/> Copy of special permanent resident certificate <input type="checkbox"/> Copy of physical disability certificate <input type="checkbox"/> Resident record (issued within the past three months) <input type="checkbox"/> Transcript or abridged version of family register (issued within the past three months)	
Matters concerning the agent	<small>In katakana characters</small>	
	Name (printed)	
	Address (with postal code)	
	Birthdate	(month) (day) (year)
	Telephone No.	
	Email address	
Identity confirmation document for the agent (Check-mark appropriate item)	<input type="checkbox"/> Copy of driver's license <input type="checkbox"/> Copy of passport <input type="checkbox"/> Copy of health insurance card <input type="checkbox"/> Copy of My Number card (<u>front side only</u>) <input type="checkbox"/> Copy of alien registration certificate <input type="checkbox"/> Copy of residence card <input type="checkbox"/> Copy of special permanent resident certificate <input type="checkbox"/> Copy of physical disability certificate <input type="checkbox"/> Resident record (issued within the past three months) <input type="checkbox"/> Transcript or abridged version of family register (issued within the past three months)	
Relationship with the data subject	<input type="checkbox"/> Person entrusted by the data subject <input type="checkbox"/> Legal representative (e.g. person who has parental authority or is guardian of adult) <div style="text-align: right;">(Check-mark appropriate item)</div>	

Document confirming authority of representation (Check-mark appropriate item)	<input type="checkbox"/> Power of attorney (together with a seal registration certificate of the seal affixed to the power of attorney) <input type="checkbox"/> Transcript or abridged version of family register (issued within the past three months) <input type="checkbox"/> Registration certificate of guardian of adult	
Matters concerning request (Be as specific as possible. In the case of a correction, addition, or deletion, write the content of the personal information before and after the correction, etc.)	Name of section to which personal information was provided	
	Personal information	<input type="checkbox"/> Name <input type="checkbox"/> Address <input type="checkbox"/> Birthdate <input type="checkbox"/> Telephone No. <input type="checkbox"/> Email address <input type="checkbox"/> Others ()
	Reason for request	

* Please use a ballpoint pen.

* The personal information provided in the Request Form for Disclosure, Etc. and the identity confirmation documents will be used to the extent necessary for carrying out the disclosure, etc.

* Enclose postage stamps or a postal money order equivalent to 1,000 yen (including consumption tax) as the fee for each request.